

RICHARD WARREN, PRESIDENT  
NANCY OJEDA, VICE-PRESIDENT  
CHUCK ENGELKEN, BOARD MEMBER  
VENESSA GUERRERO, BOARD  
MEMBER



MIKE CLAUSEN, BOARD MEMBER  
RANDY WOODARD, BOARD MEMBER  
SHELLEY FULLER, BOARD MEMBER

## MINUTES OF LA PORTE DEVELOPMENT CORPORATION BOARD MEETING OF SEPTEMBER 26, 2016

The City of La Porte Development Corporation Board met on **September 26, 2016**, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, 77571, at **5:00 p.m.** to consider the following items of business:

### 1. CALL TO ORDER

President Richard Warren called the meeting to order at 5:00 p.m. The following members of the La Porte Development Corporation Board were present: Board members Fuller, Woodard, Clausen, Guerrero, and Ojeda. Staff Present: Corby Alexander, Traci Leach, Patrice Fogarty and Clark Askins. Board member Engelken arrived at 5:01 p.m.

### 2. CONSENT *(All consent agenda items are considered routine by the La Porte Development Corporation Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member requests an item be removed and considered separately.)*

(a) Consider approval or other action regarding minutes of the La Porte Development Corporation Board meeting held on August 29, 2016 – P. Fogarty

(b) Financial Report – M. Dolby

(c) Consider approval or other action authorizing Staff to execute payment in the amount of \$17, 045.50 to Lawrence W. Maher, Jr., Family Trust for completion of enhancement grant project, in accordance with terms of incentive agreement – T. Leach

Board member Clausen moved to approve the Consent Agenda items pursuant to staff recommendations. Board member Ojeda seconded. **MOTION PASSED UNANIMOUSLY 6/0.**

Board member Engelken had not arrived in time for the vote. He arrived at 5:01 p.m.

### 3. AUTHORIZATIONS

(a) Consider approval or other action authorizing Board President Richard Warren to sign and execute a development agreement with Lettie Sanchez for an enhancement grant project in an amount not to exceed \$7,559.73 for property located at 912 W. Main – T. Leach

Assistant City Manager Traci Leach presented a summary. Board member Clausen asked Ms. Leach to list the major components of the project, and she did.

Board member Clausen moved to authorize Board President Richard Warren to sign and execute a development agreement with Lettie Sanchez, for an enhancement grant project in an amount not to

exceed \$7,559.73 for property located at 912 W. Main. Board member Ojeda seconded the motion. **MOTION PASSED UNANIMOUSLY 7/0.**

- (b) Consider approval or other action authorizing the Board President Richard Warren to sign and execute a development agreement with Margaret Lindsey Russell for an enhancement grant project in an amount not to exceed \$25,000.00 for property located at 1026 S. 8<sup>th</sup> Street La Porte, Texas – T. Leach

Assistant City Manager Traci Leach presented a summary. Board member Ojeda asked if the business is currently for sale. Ms. Russell responded yes.

Board member Engelken asked if the business is for sale and the Board approves the development agreement, how it will affect the new owner.

Assistant City Attorney Clark Askins advised there is a clause in the agreement saying a new owner cannot be reassigned to the development agreement without written consent of the La Porte Development Corporation Board and suggested if there is a new owner, the agreement come back to the Board.

Board member Ojeda commented she has a problem with approving the development agreement knowing the business will be sold.

Board member Woodard moved to authorize Board President Richard Warren to sign and execute a development agreement with Margaret Lindsey Russell for an enhancement grant project in an amount not to exceed \$25,000.00 for property located at 1026 S. 8<sup>th</sup> Street La Porte, Texas. President Warren seconded. **MOTION FAILED.**

|         |   |
|---------|---|
| Ayes:   | President Warren, Board members Woodard and Clausen               |
| Nays:   | Vice-President Ojeda, Board members Engelken, Fuller and Guerrero |
| Absent: | None  |

- (c) Consider approval or other action regarding the appointment of a President and Vice-President for the Board of the La Porte Development Corporation – T. Leach

Assistant City Manager Traci Leach presented a summary. Vice-President Ojeda nominated Board member Engelken, but he declined.

Board member Engelken moved to keep as is, with Richard Warren as President and Nancy Ojeda as Vice-President. Board member Clausen seconded the motion. **MOTION PASSED UNANIMOUSLY 7/0.**

Vice-President Ojeda left the meeting at 5:24 p.m.

- (d) Consider approval or other action designating projects of the La Porte Development Corporation and authorize Staff to publish public hearing notice for December 12, 2016 – T. Leach

Assistant City Manager Traci Leach presented a summary.

Board member Engelken moved to designate projects of the La Porte Development Corporation and authorize Staff to publish public hearing notice for December 12, 2016. Board member Fuller seconded the motion. **MOTION PASSED UNANIMOUSLY 6/0.** Vice-President Ojeda had left the meeting.

4. **SET DATE FOR NEXT MEETING**

Board members set the next meeting date for Monday, October 24, 2016, at 5:00 p.m.

5. **BOARD MEMBER COMMENTS** regarding matters appearing on agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies.

Board member Engelken inquired on the status of hiring a new Economic Development Coordinator for the La Porte Development Corporation Board. Assistant City Manager Traci Leach informed the Board that numerous applications have been received, and Staff has narrowed it down to four applicants and is working with the Human Resource Department to coordinate interviews with the individuals.

6. **ADJOURN**

There being no further business, Board member Woodard moved to adjourn the meeting at 5:29 p.m. Board member Guerrero seconded the motion. **MOTION PASSED UNANIMOUSLY 6/0.** Vice-President Ojeda was absent.

Respectfully submitted,

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Patrice Fogarty, City Secretary

Passed and approved on this the 24<sup>th</sup> day of October, 2016.

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President Richard Warren